



Policy:	Session Times Policy
Date Ratified:	19/5/22
Signature: (Chair of Governors)	
Signature: (Headteacher)	
Shared with staff?	Yes (See staff meeting minutes)
Review Date:	

SCHOOL SESSION TIMES POLICY

Introduction

The purpose of the policy is to ensure that the structure of the school day provides the best possible framework for teaching and learning. Our aim is to allow sufficient time to ensure delivery of a broad and balanced curriculum and collective worship, as well as the necessary time for registration and breaks.

Definition

This policy relates to our curriculum, collective worship, teaching and learning, attendance and charging policies.

The current times of the school day are:

Nursery Sessions	
AM	9.05am - 11.35am
PM	12.45pm - 3.15pm

	Rec-Y2	Y3&Y4	Y5&6
Gates Open at...	8.50am	8.50am	8.50am
Lunch	12.00pm-1.00p m	12.15pm-1.00p m	12.30pm-1.15p m
School Closes at...	3.00pm	3.15pm	3.15pm

The midday break does not form part of the school day.

Roles and Responsibilities of Governors

Governors will ensure that, if changes are being considered to the school day, the headteacher will consult fully with the staff, parents, pupils, the LEA and linked primary schools in the immediate locality. If changes are being proposed they will ensure that:

A statement is prepared specifying the proposed change and, if required to do so by the LEA, annex to it any comments made by the LEA Provide (free of charge) a copy of the statement and any annex to all parents and make copies available for inspection at the school

Call a meeting, not less than two weeks after circulating a copy of the statement and any annex, to enable parents and anyone else invited by the governing body to discuss the proposed change. Consider any comments made and decide whether to implement the proposed change, with or without any modification Inform the LEA and parents of any change at least three months before it takes effect where the change is to the beginning of a morning session and/or the end of an afternoon one, and at least six weeks beforehand in the case of any other change.

Arrangements for monitoring and evaluating

The annual review of the curriculum will consider whether an appropriate amount of time is allocated to each curriculum area. The decision will be informed by feedback from AOLE teams and the progress and attainment of pupils in different curriculum areas. Recommendations for change will be made to the governing body within the overall report on the curriculum.

When changes are made, feedback will be sought from pupils, staff and parents at the end of the first year.