



Magor CIW Primary School

GOVERNORS' ANNUAL REPORT TO PARENTS

2022 - 2023

December 2023

I hope that you and your families are safe and well; I would like to offer a warm welcome to all our new children and their families. I hope you have settled into our school and enjoy learning at Magor Church in Wales Primary School.

Our school report covers the academic year of September 2022- September 2023. Within this period our school was proud to welcome 37 Ukrainian pupils. I am immensely proud of how our school community rallied around our new friends and absorbed them into school life. I will always remember watching our new pupils and their families attend the welcome meeting and how pleased and enthusiastic they were. Unfortunately, school wasn't always able to say goodbye as the authorities arranged new accommodation for the children and their families sometimes with little notice. Hopefully all have settled into their new schools.

Throughout the school year all our staff members have been embedding the new curriculum into school life. The school leadership team update the Governing Body regularly on progress. Hopefully you have seen the changes and benefits the new curriculum is bringing to the education of your children.

We all appreciate that costs have risen dramatically in life and funds do not deliver the same as last year. This is no different in school, our income from national and local government has reduced which has meant that the Governing Body has had to make difficult decisions taken from the guidance of Mrs Hamer and make changes within school. I know that you will appreciate that our senior leadership team along with the Governing Body will always aim to deliver good quality education for all our pupils.

A huge thank you must also go to our award winning PTFA who have worked tirelessly to generate income and fundraise for the benefit our school.

The Governing Body has welcomed new members and said goodbye to friends; I am extremely grateful to all our Governors for their dedication to our school and support; thank you. Writing this introduction will be one of my last actions as Chair of Governors as my term expires this month; I'd like to wish the new Chair, Governing Body and of course the entire school community good luck for the future; I'm sure school will flourish.

Finally, I would like to thank all our parents, carers and friends for the support you are providing to our school. I look forward to following the school's future knowing that you will experience the brilliant talent of all the children in their wonderful school assemblies, church services, concerts and shows.



Glen Ingleson

Chair of Governors

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1. Annual Parents' Meeting

The Schools Standards and Organisation (Wales) Act 2013, states that the Governing Body is no longer required to hold a meeting for the purpose of discussing the report. However, should 5% of parents wish to request a meeting in writing then one can be convened.

Experience from previous years indicates that parents contact members of the Governing Body freely during the course of the year and this more informal approach works well, however, a meeting can be requested by contacting our school office

No petition for a meeting was received during the academic years 2022-2023 under Section 94 of the School Standards and Organisation (Wales) Act 2013.

2. Members of the Governing Body & Committees 2022-2023

Name	Role	Start Date	End Date
Mario Bisi	Community Gov apptd by Comm C/Cymuned	20/12/2018	19/12/2022
Vacancy	Community Gov apptd by Comm C/Cymuned	20/12/2022	
Barbara Ward	Foundation Governor/Llywodraeth Sefydliadol	18/01/2021	17/01/2025
Caroline Davies	Foundation Governor/Llywodraeth Sefydliadol	10/09/2021	09/09/2025
Richard Waller	Foundation Governor/Llywodraeth Sefydliadol	28/09/2020	27/09/2024
Tess Catlin	Foundation Governor/Llywodraeth Sefydliadol	07/12/2022	06/12/2026
Claire Dowd	Foundation Governor/Llywodraeth Sefydliadol	07/03/2023	06/03/2027
Elizabeth Upton	Foundation Governor/Llywodraeth Sefydliadol	06/05/2018 26/05/2022	25/05/2022 25/05/2026
Rev Peter Letson	Foundation Governor/Llywodraeth Sefydliadol	11/05/2022	10/05/2026
Emma Tucker	Parent Representative/Cynrychiolydd Rhiant	17/12/2020	16/12/2024
Rebecca Francis-Jones	Parent Representative/Cynrychiolydd Rhiant	09/02/2022	08/02/2026
Rev Susan Collingbourne	Foundation Governor/Llywodraeth Sefydliadol	19/02/2019 19/02/2023	18/02/2023 18/02/2027
Emma Baker	LA Appointed/Penodwyd gan yr ALI	11/02/2021	10/02/2025
Glen Ingleson	LA Appointed/Penodwyd gan yr ALI	17/05/2021	16/12/2023
Kristin Webb	Staff Representative/Cynrychiolydd Staff	01/09/2020	31/08/2024
Laura Welsh	Teacher Representative/Cynrychiolydd Athrawo	09/11/2020	08/11/2024
Jeremy Harris	Ex-Officio Governor/Llywodraethwr yn rhinwed	01/02/2012	N/A
Suzanne Hamer	Headteacher	01/04/2019	N/A

Clerk to the Governing Body: Provided by EAS Governor Support **Chair:** Glen Ingleson

Address: Magor Church in Wales Primary School, Sycamore Terrace, Magor, Caldicot NP26 3EG

LINK GOVERNOR ROLES

All Governors are members of Governing Body Committees and have delegated powers that fulfill the Statutory responsibilities of the Governing Body. They all represent the Governing Body on the school curriculum teams.

Our Governing Body has 4 Committees:

Faith & Ethos, Pupil Centred, Finance and Premises and Personnel.

The Chairs of each committee form the Standards Committee and monitor

Monmouthshire Association of School Governors	Standards Committee
Governor Training	Standards Committee
Safeguarding Children	Rev. Canon Jeremy Harris & Rev Sue Collingbourne
Looked After Children (LAC)	Pupil Centred Committee
Closing the Gap Governor	Pupil Centred Committee
Additional Learning Needs	Pupil Centred Committee
More Able & Talented	Pupil Centred Committee
HWB Governor	Standards Committee
Health and Safety	Finance and Premises

Standards Committee

The Standards committee monitors the school's adherence to Government policies and standards for Education as well as standards set by the Church in Wales. The committee is chaired by the Vice Chair of Governors and is attended by the Chair of Governors, the Headteacher and the Chair of each of the Governor committees, thus enabling it to have oversight of every aspect of school performance.

After 2 years of COVID preventing meetings from being held in person it was lovely to be able to resume face to face meetings in the 22/23 school year. The lifting of restrictions also meant that Governors were once again able to meet with pupil groups and staff, to attend assemblies and other school activities, to undertake book reviews, classroom walks and get a true feel of how the school is performing.

Our primary focus is to ensure that the health and wellbeing of staff and pupils is always maintained while delivering a high standard of education and meeting the development needs of the pupils. There is no doubt that the past 2 years of COVID have had an impact on the development of our young students, but the staff have worked thoughtfully, tirelessly and diligently to bridge the gaps, to build confidence and provide a safe and happy learning environment.

A very particular challenge for the school this year was the unexpected intake of 10% EAL students (English as additional Language). As you know the war in Ukraine led to many Ukrainians seeking safety within the UK and a large number were accommodated locally. Magor VAP School was delighted to assist the Ukrainian families by admitting their young children to the school. The Governors were pleased at the way staff and pupils embraced the new students. They were quickly embedded into their respective age groups, and everyone worked together to ensure they felt welcome and accepted at the school. It was lovely to witness their integration and progress through the year and to see them sharing and participating in all aspects of school life. It was a pleasure to attend assemblies embracing English Welsh and Ukrainian language. Staff and pupils should be commended for the way they responded to this challenge and for the amazing results achieved.

As Governors we are required to ensure that the school complies with all relevant legislation and standards set out for the education of our young people. The most important document enabling us to monitor the school's progress against standards is the School Development Plan. This document, prepared by the school, sets out the key priorities and targets for the development and growth of the school over a 4 year period. It is a live document that is constantly reviewed and updated. As progress is made and targets met adjustments are made to ensure that the priorities remain relevant to the needs of the school and that the focus is always on developing and growing.

The key priorities for 22/23 are set out in the School Development Plan together with a program identifying how these are to be progressed, monitored, assessed and achieved. The document is continually updated and is regularly reviewed at both staff and Governor meetings. The Standards committee monitors progress against the plan to ensure that targets are being met in all areas of development. Evidence of progress can be obtained in several ways including evaluation of assessments, feedback, pupil group reviews, and class visits. Governors have taken part in some of the book reviews and assessments and have met with or seen presentations by pupil groups enabling us to see firsthand the progress being made within the school. We are confident that good progress has been made in all areas of the plan and that the school is in a strong and healthy position. Many of the targets set for 22/23 have been met in full while others will continue to be developed in 23/24.

Our key priorities for 2022-2023 are summarized below.

Priority 1: To further develop and embed strategies to improve learners' emotional well-being and build resilience and readiness to learn.

We continued to place high priority on wellbeing for both learners and staff, embedding the Welsh Government's whole school approach to emotional and mental wellbeing guidance. 'Commando Joe' curriculum was introduced enabling learners to develop positive behaviour traits and help them respond positively to the challenges and changes they face in everyday life. Our learners told us that our safe spaces in each classroom, our 'Cwtch Cornels' were having a positive effect on their emotional wellbeing. Staff development and deployment has been instrumental in supporting the wellbeing of our learners.

Priority 2: To refine the breadth, quality and purpose of Maths and Numeracy opportunities to improve pupil outcomes

Our Maths and Numeracy team took a lead role in professional development for all staff, ensuring a consistent approach to the delivery of maths across the school. Through successful engagement workshops, our strategies for teaching maths and numeracy were shared with parents and governors. We invested in new resources to support lessons.

Priority 3: To design and implement high quality Relationships and Sex Education (RSE) pedagogy and practice

The school used Local Authority and National Guidance to ensure the statutory requirements of the RSE Curriculum were implemented in an appropriate way to meet the needs of all our learners. The guidance was published on the school website.

Priority 4: To design and implement high quality Religion, Values and Ethics (RVE) pedagogy and practice

Collaborating with Diocesan colleagues, we implemented a new 2 year programme to teach RVE. This ensures a consistent approach across the school with clear progression in skills and knowledge teaching for learners. All classrooms have dedicated reflection areas for learners to use as part of lessons or when they wish to. As a school community we reflected on the values that were important to our school and updated these accordingly. These inform our collective worship themes as well as our RVE lessons and are visible around the school and on the school website. Ethics naturally forms part of the majority of our topics.

Priority 5: To embed the statutory and mandatory elements of the curriculum for Wales through high quality research and teaching and learning.

Continuing professional development in Welsh Language, mental health, English as an additional language ensured the school met the mandatory requirements of Curriculum for Wales. These are legal requirements that the school must deliver. We engaged with local police to support online safety lessons and updated the school website to include more links to support parents with online safety and therefore support their children when concerns arise. A parental voice section was added to Learning Journeys (Topic planners) Resulting in opportunity for parents to contribute to the curriculum thus supplementing the Curriculum Cymraeg, authentic learning and community involvement mandatory elements of the curriculum.

Pupil Centred Committee

The Pupil Centred Committee provides oversight and support for all aspects of the school affecting our students. Our focus is to understand how students are kept safe, helped to achieve their potential and encouraged to develop good behaviours for learning, including good attendance and positive engagement. We work with the Senior Leadership Team to ensure there is good governance and evidence to support key goals through regular meetings, policy reviews and data updates.

During 2022-2023, access to school was again limited due to the pandemic. Overall, we maintained our view of school activities through online meetings and virtual events including collective worship however, towards the end of the school year we did see a return to face-to-face meetings and school visits, including a 'book review'. Through both virtual and on-site engagement, we were able to ask questions and discuss issues that fall under our remit.

The committee has a particular responsibility to ensure that the school fulfils its responsibilities towards certain groups of pupils including those children with Additional Learning Needs, those who are More Able and Talented, those for whom English is an additional Language, those who are Looked After Children and those who are less advantaged.

The aim for these children, as for every child in the school, is to make the most progress possible towards fulfilling their potential from their own starting point. School staff have again faced challenges this year as we transition out of Covid restrictions to more normal working practices. Across these groups, school continued to ensure work for students was accessible and also differentiated appropriately. The embedding of the new curriculum for all pupils has also been a focus in discussions.

At the beginning of the academic year, the school welcomed Ukrainian children and their families. Significant focus was placed on ensuring these children felt part of the school community, integrating into every class from Nursery to Year 6 and engaging in all school activities. The committee monitored how the school supported both the wellbeing and education of these learners particularly their language acquisition with support from bilingual teaching assistants.

Wellbeing of all students continued to be a focus as pupils transitioned to more normal school environment. It continued to be discretely monitored and additional support has been given where and when it has been needed.

The school continued to embed the ALN Code and the new Curriculum for Wales, with school staff again leading groups from other schools in the area, and we continued to work with the school to ensure the journey continued positively and new practices were embedded for the benefit of all.

We approved policies relating to pupils including the Additional Learning Needs Policy and the Bicycle Policy, recommending them to the Full Governing Body for adoption.

Faith and Ethos Committee

The Faith and Ethos Committee exists in order to encourage and develop the spiritual well-being and Christian foundation of the school. We meet once a term and over the past year have discussed a variety of matters including; collective worship, the Section 50 Inspection Framework, the distinctive Christian character of the school, how the school are meeting the requirements of the new Religion, Values and Ethics syllabus, prayer spaces and community engagement.

We heard how the school has engaged with cluster and diocesan colleagues to develop the new Religion Values and Ethics element of the school curriculum.

The committee also looks to develop closer links with other local churches, to encourage stronger links with community organisations and to promote the well-being of staff and pupils. We were pleased to hear of school involvement in the local community. For example, singing at the Frost Fayre, visiting the post office and posting letters and delighted visitors with an impromptu rendition of Christmas songs in the square. The school also supports local businesses with visits from Castle Farm, Donnies and the local fire service, all of which enhance the curriculum. Highlights of the school year are the Christmas services which welcomed back parents for the first time since before the pandemic.

We reviewed and approved the Admissions Policy recommending it to the Full Governing Body for adoption.

Personnel Committee

The Personnel Committee is responsible for monitoring the Performance Management process, professional development, staff wellbeing and attendance, as well as decision making regarding the staffing structure and staff requests. An additional meeting was held to discuss the impact of school budget on staff retention. There was no requirement for staff redundancy in 2022-23 but unfortunately we were unable to extend contracts or replace staff who left. Throughout the year, the committee played an active role in staff recruitment, including being members of the interview panels. It heard how professional development in safeguarding, mental health and tackling poverty supported staff in their roles. The committee also congratulated staff on achieving career milestones such as National Professional Qualification for Headship and ESTYN Peer Inspector.

The Education Achievement Service (EAS) recognised the school's commitment to staff development, particularly around leadership at all levels. As a result the school will be an EAS Partner School for the next 2 years, supporting staff development across the region.

The Governing Body would like to thank Mrs Gordon, Miss Welsh and all staff for their hard work and commitment to providing the best learning opportunities for all learners.

Finance and Premises Committee

The vast majority of the school budget is allocated to staffing costs. Welsh Government grants were focused on maintaining favourable staffing ratios in order to continue our focus on educational standards and pupil wellbeing.

The school has invested in new equipment, furniture and books during the year. A number of repairs were made to ensure the ongoing health and safety of our school. These included the refurbishment of the Y5/6 toilets during the October 2022 half term and fence repairs around the KS2 yard.

This was not a standard year in a financial sense due for a large part to the financial impact of our Ukranian pupils – we received additional funding from the Welsh Government to allow us to staff and resource our school in order to support our Ukranian pupils and their families.

The school has again been successful in internal income generation. However the high level of reserves carried forward into 2023-24 masks the fact that the school has experienced a significant increase in many of its core costs such that base funding is insufficient to cover them. The surplus is therefore expected to be eroded significantly by deficits in the forthcoming academic years.

No member of the Governing Body has made a financial claim for travel and subsistence and therefore no monies have been paid out in this respect.

3. Financial Statement

Full year actual outcomes against budget are summarized below.

	Actual 2022-23	Budget 2022-23	Actual 2021-22
	£	£	£
Income			
Base and special needs funding	1,115,106	1,115,106	1,095,308
Other income and grants	<u>491,493</u>	<u>184,830</u>	<u>373,681</u>
Total income	1,606,599	1,299,936	1,468,989
Expenditure			
Employee costs	1,382,450	1,198,518	1,208,185
Supplies and services	70,894	30,381	62,985
Premises costs	84,192	74,020	81,336
Transport costs	3,580	500	0
Fair funding	<u>46,523</u>	<u>40,563</u>	<u>36,869</u>
Total expenditure	1,587,639	1,343,982	1,389,375
Net surplus / (deficit)	18,960	(44,046)	79,614
Reserves brought forward	196,816	196,816	117,202
Reserves carried forward	215,776	152,770	196,816

4. Parent Governor Elections

There are currently no Parent Governor vacancies.

5. School Links with the Community

The Governing Body are keen to maintain links with the local community and to give pupils a sense of belonging as active citizens in their local, national and global community. We believe passionately that our school is the hub of our local community.

Clergy led weekly collective worship on a weekly basis and our Year 6 Leavers service was well attended in the Church. Our close link with St Mary's Church continues to enhance the ethos of our school. We also have close links with Ebenezer Baptist Church who have delivered fortnightly worship at the school.

Our School Council met with the Magor and Undy community council who presented us with Coronation water bottles for every child in the school.

Year 3 enjoyed performing at the local Frost Fayre, singing their hearts out in Welsh, English, Ukrainian and sign language!

Visits and Visitors

Pupils across the school have enjoyed a host of visits including visits to Magor Marsh, learning walks around the village, Bristol explorer dome, St. Fagans, a leaver's event at Caldicot Castle and a residential trip.

The school also engaged in a host of sporting events such as the football and netball round robins. Mr Lancaster, a school parent, supported our pupils with an after school football club and attended matches at Undy Primary School.

The school continued to develop links with Melin homes who provided our pupils with a range of workshops including dance, yoga and wellbeing. Reception enjoyed visits from the fire service and learning about fire safety.

Gwent Music have delivered some fantastic sessions with children across the school, including Samba, glockenspiel and Keyboard.

Welsh Water delivered workshops across the school to help the children learn about water preservation and Monmouthshire Practical Road safety Training Scheme supported some of our younger children.

Singer / songwriter Ragsy also paid us a visit; working with Year 6 pupils, he helped them to compose and perform their own leaver's song.

Parent and local sport's coach, Mrs Cawte, delivered a variety of workshops, including gymnastics and dance, across the whole school. The children really enjoyed the sessions and benefited greatly from her expertise.

Charity

Throughout the year we have taken part in a range of charitable events to raise awareness of those less fortunate than ourselves. The school community raised £582.01 for the Royal British Legion's Poppy Appeal. We also supported the local foodbank at Harvest,

We have also supported Children in Need, Comic Relief, Macmillan Nurses, Christmas Jumper Day for Save the Children. We raised awareness of the valuable work of 'Place2Be' during Children's Mental Health Week. For these events we issued a donation link to parents so cannot report on monies raised.

PTFA

We are overwhelmed by the contribution of our PTFA to our school. Over the course of the school year September 2022 to July 2023, the Magor School PTFA have helped raise vital funds through a variety of fundraising activities such as a quiz n fizz, Christmas card project, discos, raffles, Santa Shops and so much more thus enabling us to fund many new and exciting projects within the school.

For Christmas, PTFA kindly gave our younger children some lovely books. From Year 3 upwards, classes were given £50 and had to help to decide what to spend their money on. To celebrate World Book Day, the PTFA held book stalls from which the children were able to choose a **free** book to take home with them. The children had a great time perusing the books on offer and enjoyed sharing them with their classmates!

They have also purchased gymnastics equipment and funded classroom wishlists which included curriculum resources.

We also held a pre-loved clothing sale in school. This initiative supports the work carried out by our Young Climate Leaders and our continued efforts to 'Reduce, Reuse, Recycle'. The PTFA worked hard to organise donations made and the sale / collection raised around £80 for the school.

A huge thank you goes to all of our volunteers, teaching staff helpers and for everyone who has contributed to or visited our events during this year as without your support we couldn't provide the amazing list of resources we have given to the school this year!

6. School Sporting and Extra-Curricular Activities

Each week, all classes take part in physical education. Years 3 to 6 were able to attend swimming sessions at Caldicot Leisure Centre and our annual netball and football tournaments went ahead successfully. We had a good range of visitors to school to lead sports activities (see visits and visitors).

A good range of peripatetic music teachers offered singing, brass, strings, percussion and wind tuition as well as the Gwent Music provisions outlined above. The school also offered football, tag

rugby, netball, chess and modern foreign language clubs.

7. Curriculum Overview

At Magor CiW Primary School, we support the concept of lifelong learning, recognising that children learn new things every day. We maintain that learning should be a rewarding and enjoyable experience for everyone. Through our teaching we seek to equip children with the skills, knowledge and understanding necessary to be able to make informed choices about the important things in their lives. In lessons, children develop key skills such as literacy, numeracy, Welsh and digital competency.

We recognise that children learn best in different ways: most lessons incorporate aspects to support pupils who learn best through visual, audio and a hands-on approach. We aim to:

- Support children in becoming confident, resourceful, enquiring and independent learners;
- Foster children's self-esteem and help them build positive relationships with other people
- Develop children's self-respect and encourage them to respect the ideas, attitudes, values and feelings of others;
- Show respect for all cultures and, in so doing, to promote positive attitudes towards other people;
- Enable children to understand their community and help them feel valued as part of this community;
- Help children grow into reliable, independent and positive citizens by celebrating their achievements.

As a Regional Professional Learning Lead school we continued to lead the cluster in the implementation of the new curriculum i.e the Four purposes, What Matters statements and new contexts for authentic learning to take place.

AoLE	Includes:
Languages, Literacy and Communication	English Welsh Modern Foreign Languages
Mathematics and Numeracy	Mathematics
Health and Wellbeing	Physical Education Personal and Social Education Relationship and Sex Education
Expressive Arts	Art Music Dance Design Media
Science and Technology	Science ICT Technology
Humanities	Geography History RE Business Studies

Children with additional needs were well supported through all areas of school life. Children were encouraged to celebrate diversity and respect and embrace our value of being inclusive. We also have dedicated members of staff who support children with Emotional Literacy and wellbeing needs. The Additional Learning Needs Policy incorporates the Statutory Code of Practice for Special Needs and aims to provide equal access to the curriculum for all children.

All pupils are challenged to do their very best. Strategies are in place to ensure those pupils identified as more able, gifted and talented are extended and challenged within and across the curriculum. Good teaching that challenges this group of pupils impacts positively on all pupils' learning.

Magor Primary School is a Welsh Sabbatical Influencer School. Welsh language skills are taught in every class. Initially, much of the teaching takes place through incidental language during the course of the school day. Staff encourage pupils to use Welsh for everyday routine questions and requests as well as to hold simple conversations with other pupils and adults. Opportunities are given to develop pupils' oracy, reading and writing skills. We aim to create a Welsh ethos through introducing to children the history, art, music and geography of Wales

Under the new curriculum, Religion Values and Ethics(RVE) replaces Religious Education (RE). In 2021-2022 in accordance with the Church in Wales guidance and the humanities AoLE, we began to implement an RVE curriculum that promotes the understanding of and respect for all religions, beliefs and non- religious world views, thus reflecting the diversity that exists in our society. This has been further developed in 2022-2023 as we introduced a bi-annual approach to our RVE curriculum. This supports our values based approach to RVE where the values are delivered through both collective worship and lessons.

8. Language

English is the medium of the school however, the National Curriculum states that it is a statutory requirement that Welsh is taught throughout the school. The majority of our pupils speak English as their first language.

Whilst we taught through the medium of English, Welsh was actively encouraged the use of around the school. This comes through in both lessons and playground / lunch time activities, particularly through instruction and praise. No pupils are exempt from Welsh language learning as this is part of the statutory National Curriculum in Wales.

9. Healthy Eating

The school promotes healthy eating and drinking at every opportunity. The school provided healthy meals in accordance with the Local Authority's healthy menu. These are freshly prepared and cooked on site by Mrs. Hawkins and her team. We are fully aware of allergies, and nuts or foods made with or containing nuts are not allowed in school.

Staff make good use of lessons to promote the importance of a balanced diet.

Pupils are encouraged to drink water throughout the school day and water fountains are located around the school.

10. Toilet Facilities

Toilet facilities in the school are of a good standard. There are sufficient toilets for the number of pupils and staff including accessibility toilets. Nursery and Reception pupils have their own facilities.

11. Term Date & Session Times 2023-2024

Term	Start	Half term start	Half term end	Term End
Autumn	01/09/2023	30/10/2023	03/11/2023	22/12/2023
Spring	08/01/2024	12/02/2024	16/02/2024	22/03/2024
Summer	08/04/2024	27/05/2024	31/05/2024	19/07/2024

May Day – Monday 6th May 2024

INSET Days 2023-2024

The school is closed for six days a year to allow for staff development:

1st September 2023, 6th November 2023, 22nd December 2023

9th February 2024, 7th May 2024, 3rd June 2024

Session Times

	Open	Lunch	Close
Foundation Phase	9:00 am	12pm-1pm	3pm
Year 3 & 4	9:00 am	12.15pm-1pm	3.15pm
Year 5 & 6	9:00 am	12:45pm – 1:30pm	3.15pm